



**Hanna Elizabeth Rapp**  
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## EXPERIENCE

- Sephora at Kohl's, Mentor, OH** June 2021 - August 2021  
**Beauty Advisor**  
Assisting customers using expansive product/brand knowledge  
Cashiering, answering store phone, and counting register at close  
Restocking and tidying displays
- Ampol LLC, Arnold, PA** June 2020 - August 2021  
**Executive Assistant (Remote)**  
Answering calls/emails  
Coordinating schedules for virtual meetings
- The Melting Pot, Lyndhurst, OH** June 2020 - June 2021  
**Server**  
Offering customers a personalized, 2 hr+ dining experience  
Preparing and serving fondue courses along with alcoholic/non-alcoholic beverages  
Utilizing POS system and Toast
- Chipotle Mexican Grill, New York, NY** August 2019 - March 2020  
**Crew member**  
Greeting customers, preparing orders on a line, and restocking food
- Frederick's Wine and Dine, Warrensville Heights, OH** May 2019 - August 2019  
**Server**  
Serving customers Soul food and beverages including an array of wines and cocktails  
Utilizing POS system
- Degaetano's Village Square Pizza, Woodmere, OH** September 2016 - August 2018  
**Server, Pantry cook**  
Serving customers Italian food and beverages including house-made wines  
Taking to-go orders and reservations over the phone  
Preparing salads and desserts  
Utilizing POS system
- Velocity Commercial Capital, Westlake Village, CA** June 2016 - August 2016  
**Office Assistant**  
Copying, filing, and organizing accounting documents

## SKILLS

Multitasking, finding a rhythm in fast-paced environments, having clear communication, collaborating/working in teams, and building/nurturing customer relationships

## EDUCATION

- FIT, New York, NY** May 2021 - Present  
Beauty Industry Essentials (certification program)
- Parsons School of Design, New York, NY** August 2018 - Present  
Strategic Design and Management, BBA  
Developed technical skills in Adobe Suite software
- Orange High School, Pepper Pike, OH** August 2014 - May 2018